



**TACT BOARD MEETING
MINUTES**

**Date: Thursday, June 23, 2022
(via Zoom)**

- Meeting called to Order:** 1:34 pm
- Present:** Janice Wills, Debra Gill, Bob Timms, Maggie Timms, Kathleen Scott, Kathy Kirk-Hanson, Doby Dobrostanski, Tim Atwood, Gerry Childress
- Regrets:** Maureen Northrop
- Guests:** None
- Changes to the Agenda:** Add to New Business: Purchase of retractable sign
Images for marketing
Dates & cookies for Farmers' Market
Donation Box
Public events supplies box
- Motion to Adopt the Agenda:** Moved Bob T. / Seconded Kathleen S. AIF.
- Waive the Reading of the Minutes of the June 9th, 2022 Board Meeting:**
Moved Debra G. / Seconded Bob T. AIF.
- Approve the Minutes of the June 9th, 2022 Board Meeting:**
Moved Maggie T. / Seconded Kathleen S. AIF.
- President's Report:** (Tim A.) - Nothing new to report.
- Treasurer's Report:** (Maggie T.) Nothing new to report.
- Membership Report:** (Maggie T.) No additional members have joined.
- Marketing & Media Committee Report** (Janice W. / Debra G.) – see attached minutes of the Committee meeting of June 22, 2002.
- Action:** Janice W. will find out if Sunshine Coast Tourism is inviting sub-groups to attend the 2023 Vancouver Outdoor Adventure & Travel Show, and if we can put brochures at the table there.
- Action:** Bob T. will try and determine if Tourism Powell River has our retractable sign.

Old Business:

- **Event Reports (others already given at June 9th meeting)**
Texada Blues & Roots Festival (Gerry C.) – Juanita Walton is the new Volunteer Coordinator. She will be making Facebook posts. The poster and various paperwork have been completed, and the advertising has been arranged.
- **Facility Reports (already given at June 9th meeting)**
- **Texada Artists' Market** (Kathleen S.) – There are currently only 3 confirmed vendors. Advertising has been arranged.
- **Additional events this year** (Tim A.) – There are no other additional events.
- **Mall display** (Gerry C.) - The TV rolling display is up and running.

Action: Gerry will change or reprint the Summer Events poster that is up (it has Art Studio Tour on it, and incorrect date for Fly-In Fling).

Action: The display will be changed to reflect this summer's events; Gerry will add a musical instrument, Doby will add some aviation items, and Debra will try and get a Sandcastle trophy from Elayne Boloten.

(Not sure – Gerry & Doby, did you actually agree to this??)

- **Replacement tents** (Bob T.) – We now have 2 new pop-up 10X10 ft tents; they need a minimum of 2 people to put up. The new covers for the big tents have been ordered, and should arrive by July 8th.
- **Familiarization Tours** (Doby D./Tim A./Bob T.) – a “fam” tour for Tourism Powell River / Sunshine Coast Tourism would be organized by them, not us.

Action: Janice W. will contact TPR / SCT regarding “fam” tour(s) for the fall, 2022.

Action: Bob T. will talk to Sandy McCormick regarding whether the qRD Directors would be interested in having a tour of our facilities.

- **TPR event manual rewrite** (Tim A.) – is not yet done.

New Business:

- **Purchase of retractable banner** (Janice W.) – We should have a banner for attending events, and no one knows where the old banner is.

Motion: *That TACT design and purchase a new retractable banner for a maximum of \$300. Moved Tim A. / Seconded Doby D. AIF.*

Action: Janice W. will design and order the banner, perhaps with Meghan Clark's help.

- **Images for marketing** (Janice W.) – We need good quality, high-resolution images for marketing. Our supply of these is very limited. In particular, we need event pictures.

Action: Janice will put out a Facebook post requesting if there is a student who is interested in photography who will take event pictures for us, for an honorarium.

Motion: *That TACT allot up to \$500 for an honorarium for a student to take event pictures. Moved ?? / seconded Tim A. AIF.*

- **Farmers' Market** (Debra G.) – Doby D. will bring AirBuzz to the Sunday, July 3rd, market, if it's not raining. Doby, Tim A., and Gerry C. will tend the TACT display that day.

Action: Debra will contact Dawn Hughes about TACT attending the Market on July 3rd and additional dates. She will put out a Doodle poll to recruit table tenders, and then we will choose dates, aiming for every second week.

Motion: *That TACT allot \$100 for cookies to give away. Moved Debra G. / Seconded Gerry C. AIF.*

- **Donation box** (Janice W. / Debra G.) –

Action: Gerry C. will supply a donation box. He will contact Janice regarding designing a sign for the front of the box.

- **Public events supplies box** (Kathleen S.) –

Action: Kathleen will coordinate starting to put the box together.

- **Purchase of additional Dropbox space** (Debra G.) – it was decided not to purchase additional Dropbox space.

Action: Debra will delete some of the documents currently in the Dropbox account. Balance Sheets and Income statements should be kept, while P&L by Class statements should not.

- **Volunteer tent crew** (Bob T.) – Tim A. said that he is available to help set up tents when needed.
- **Addition of Financial Sharing among events/facilities to By-Laws** (Debra G.) – This should be stated in a policy.

Action: Debra G. will draft a policy for presentation at the next meeting.

Motion: *As our Zoom time is about to expire, that we table the last 3 agenda items for the next meeting, in September 2022.* Moved Debra G. / Seconded Bob T. AIF.

- **Fence mural repainting** (Debra G.) – across from gas station
- **Fundraiser event / Raffle** (Debra G.) – donation of painting from Amanda Martinson
- **Future of TACT** (Tim A.) – cancellation of events and lack of volunteers

Meeting adjourned: 3:25 pm

Next Board meeting: A Doodle poll will be emailed out in August, 2022.

Have a very enjoyable summer, everyone!!