



TACT BOARD MEETING
Monday, April 15th, 2024
Texada Legion

Meeting called to order: 10:01 am

Present: Kathy Kirk-Hanson, Gerry Childress (via Zoom), Janice Wills (via Zoom), Debra Gill
Regrets: Ingrid Roompa, Marianne Segers, Rebecca (nee Hathaway)
Guests: None

Changes to the Agenda: None.

Motion to adopt the Agenda: Moved Gerry C. / seconded Kathy K-H. AIF.

Waive the Reading of the Minutes of March 18th, 2024 Board Meeting: Moved Janice W. / seconded Kathy K-H. AIF.

Approve the minutes of the March 18th, 2024 Board Meeting: Moved Gerry C. / seconded Kathy K-H. AIF.

President's Report (Gerry C.) – Organization of events continues. We are still looking for a Treasurer, and a person with computer graphics skills for the Media & Marketing Committee.

Treasurer's Report (Debra Gill; abbreviated report as no Treasurer) – The current bank balance sheet was distributed before the meeting. We have total bank deposits of \$73,676.75, compared to \$74,956.43 on December 31, 2023. We have not heard about the qRD grant yet. There is still \$200 to be removed from the subaccounts of this year's 4 events, plus our 2 facilities; this yearly administrative fee will be transferred to the Admin subaccount.

Marketing & Media Report (Gerry C.) – The last time we met (other than a special meeting to deal with the Map Brochure) was in January/24. Our next meeting will be April 22 at 11 am, via Zoom. Pieta Wooley of qathet Living magazine wants to have better information as to what events are happening on Texada, for their Events Calendar.

Action: Gerry C. will keep qathet Living informed of Texada events.

Action: Debra G. will send Janice a monthly list of what's happening, to be posted on texada.org's Google calendar.

Old Business

Event Reports

- **Run the Rock** (Janice W.) – 20 runners and walkers are registered to date. This is a good number for so early on. So far, there has been one donation, from LaFarge. Rob McWilliam has volunteered to head up volunteers for the event.
- **Texada Aerospace Camp (TASC)** (Rebecca H.) – no report as Rebecca absent.
- **Texada Paint-Out** (Ingrid R.) – no report as Ingrid absent.
- **Texada Blues & Roots Festival** (Gerry C.) – One act had to cancel, but their spot has been filled. Juanita Walton had to step down as volunteer coordinator, but Jayleen Stonehouse has taken her place.

Facility Reports

- **Texada Aerospace Hangar, Texada Aviation Museum and Library (HALM)**(Rebecca H.) – no report as Rebecca absent.
- **Texada Ceramics and Sculpture Studio (TCSS)** (Kathy KH.) – Soup for the Soul is coming up this weekend. Sheila McFarland purchased a beautiful bowl and donated it back for a door prize; everyone attending will receive a ticket. Texada Home & Garden has again donated a gift basket of items; everyone purchasing a bowl will be entered for that draw.

Old Business

- **Establishment of a TACT credit card** (Gerry C.) It was decided that since this would only be needed in very occasional circumstances, we would not pursue this.
- **New member for the M&M Committee** – Everyone is asked to look for someone to join our committee, particularly if they are experienced in graphic design. Kathy K-H or Debra G. will approach Shannon, of Rocky Mountain Homes, to see if she is interested, as they have some very well-done online graphics, and may be interested in becoming involved in TACT.
- **Member registration** (Debra G.) – We have 42 members thus far for 2024.
- **Determining market for general island advertising** (Debra G.)
Action: Debra will send an email out to members, to ask who they think we should be marketing to.
- **Increasing TACT membership** (Debra G.)
Action: Gerry will do an Express Lines article to encourage people to join TACT.
We currently have 9 member accommodations, and there are 18 listed on airBnB.
Action: Debra will write an email recruiting on-island accommodations to join TACT, and Janice W. will forward the email to those people who are not yet members.
- **Tourism ideas** (Gerry C.) – These will be developed further at the Marketing & Media Committee next week. Topics will include picture-taking board(s) and having an info table at some Farmers Markets this year.
- **Search for new Treasurer/Bookkeeper** (Debra G.) – a couple people contacted thus far have been unable to fill a temporary, paid bookkeeping position. Debra has a couple more leads to pursue on-island, and if they don't happen, we will have to go to Powell River for a bookkeeper.
Action: Janice W. to talk to Linda Krepinsky regarding her suggested person on Facebook.
Action: Debra G. to continue searching for a bookkeeper.
Action: Debra G. to send out an email to all our members, searching for a volunteer Treasurer.
Action: Janice W. to design a poster advertising our needs for a Treasurer and a Marketing & Media person. She will send it to Gerry C., who will print and distribute it.
- **Date & time for May AGM** – Our AGM will be Thursday, May 30th at 6 pm. It will be followed by a regular monthly board meeting. Location to be either Legion or Seniors Centre, TBA. Coffee/tea and cookies to be provided.
Action: Gerry will check with Larry asap as to availability of Seniors Centre and posting on Comm Hall sign.
Action: Gerry will do coffee/tea, and Debra will bring cookies.
Action: Debra G. will send out email to all members, stressing free snacks, need for new Directors, marketing ideas, new event ideas, etc...
Action: Debra will design an ad (see above) and forward to Janice, for sending to Express Lines by April 20th.

- **Using higher interest bank account(s)** (Debra G.)
Action: Debra will talk to First Credit Union, to determine if there are any higher-interest accounts available that might work for our situation.
- **Event/facility annual administration fees** (Debra G.)
Action: Debra (temporary Treasurer) will transfer \$200 from each of the following's subaccounts to the Admin subaccount: TASC, Blues & Roots Festival, Run the Rock, Texada Paint-Out, TCSS and HALM.

New Business

- **Possible revision of TACT Budgets, Purchasing and Tendering Policy** (Debra G.) – after discussion, it was agreed to leave this as written. To have money for unplanned purchases available on short notice, it was suggested that events/facilities could have a general category (e.g. “equipment”) in their budget, with a reasonable amount allotted for anything that might come up where an immediate decision is needed (for example, on Facebook Marketplace).
- **Bank signing authority for coordinators** (Debra G.) – it was decided to leave this as is, with the same three signing authorities for all purchases within TACT.
- **Temporary 3rd signing authority for bank account** (Debra G.) – as Kathy K-H. was the only person at the meeting who lives on-island, and is not already a signing authority, she agreed to fill this role temporarily, until a new treasurer is found.
Action: Debra will contact Marianne S. to see if she could fill this role, assuming she is putting her name forward for a Director at the AGM. (**Note** – Marianne has agreed to do this).
- **Artist rack card** (Debra G.) – Dawn Meyers is moving from Texada Island, so there won't be an Artist Rack Card put together this year. (We still have lots of last year's left, so may use those if they don't need many changes).
Action: Debra will check over the old cards and use them if possible.

Meeting adjourned at 11:26 am.

**Next Board Meeting : To follow the AGM on Thursday, May 30th, at 6 pm.
Location TBA.**